



BOARD OF SUPERVISORS COUNTY OF LOS ANGELES

383 KENNETH HAHN HALL OF ADMINISTRATION / LOS ANGELES, CALIFORNIA 90012

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VIOLET VARONA-LUKENS, EXECUTIVE OFFICER
(213) 974-1411

November 1, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

CONFLICT OF INTEREST AND DISCLOSURE CODE (ALL DISTRICTS) (3-VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

Approve the Conflict of Interest and Disclosure Codes for Los Angeles County Housing Commission, Los Angeles County Museum of Art, Merge Risk Management Joint Powers Authority and Whittier Area School's Insurance Authority to be effective the day following your Board's approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommendations are necessary in order to comply with the provisions of the Political Reform Act of 1974. In accordance with the Act, the Board of Supervisors must approve a Conflict of Interest and Disclosure Code for each local government agency for which the Board of Supervisors is the code reviewing body.

Pursuant to Government Code Section 87300, every agency must adopt and promulgate a Conflict of Interest and Disclosure Code that, as the code reviewing body for Los Angeles County, the Board of Supervisors must approve before the code can then take effect. In addition, pursuant to Government Code Section 87306, agencies are required to amend their Conflict of Interest Codes when such amendments are necessitated by changed circumstances.

Implementation of Strategic Plan Goals

Approval of the attached codes broadly supports the County Strategic Goal of Workforce Excellence.

The proposed amendments to these Conflict of Interest and Disclosure Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

FISCAL IMPACT/FINANCING

Local governmental agencies must have a Conflict of Interest and Disclosure Code in which designated employees are required to disclose financial interests at a level appropriate to their decision-making authority. These employees make or participate in the making of decisions that may have a foreseeable material effect on a financial interest. Adoption of a Conflict of Interest and Disclosure Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The code review staff recommends that your Board approve the newly adopted or amended Conflict of Interest and Disclosure Codes for the agencies listed below, pursuant to Government Code Section 87300.

Los Angeles County Housing Commission

Los Angeles County Museum of Art

Merge Risk Management Joint Powers Authority

Whittier Area Schools' Insurance Authority

- Modifies disclosure categories by omitting the definitions of investment and income.

The Honorable Board of Supervisors
November 1, 2005
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IMPACT ON CURRENT SERVICES

Approving the attached Conflict of Interest and Disclosure Codes for these agencies will further the purposes of the Political Reform Act of 1974 and will require the individuals designated in each agency's code to disclose appropriate economic interests in their Statements of Economic Interests.

Respectfully submitted,

VIOLET VARONA-LUKENS
EXECUTIVE OFFICER

VVL:JL:gs

Attachments (4)

c: Chief Administrative Officer
County Counsel

Conflict of Interest Code
of the

LOS ANGELES COUNTY HOUSING COMMISSION

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notices and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Agency/Department Head, Executive Officer or Chief Executive Officer, Superintendent, or Director), and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

LOS ANGELES COUNTY HOUSING COMMISSION

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

LOS ANGELES COUNTY HOUSING COMMISSION

EXHIBIT "B"

Designated Positions

Disclosure Categories

Commissioners

1, 2, 3

Consultant

5

EFFECTIVE:

Conflict of Interest Code
of the

MERGE RISK MANAGEMENT JOINT POWERS AUTHORITY

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

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MERGE RISK MANAGEMENT JOINT POWERS AUTHORITY

EXHIBIT "A"

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MERGE RISK MANAGEMENT JOINT POWERS AUTHORITY

EXHIBIT "B"

Designated Positions

Disclosure Categories

Consultant

5

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

It has been determined that the positions shown below manage public investments and will file a Statement of Economic Interests pursuant to Government Code Section 87200 et. seq.

Member, Board of Directors

Alternate Member, Board of Directors

EFFECTIVE:

Conflict of Interest Code
of the

MUSEUM OF ART, LOS ANGELES COUNTY

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations,
Section 18730) by Reference

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The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

MUSEUM OF ART, LOS ANGELES COUNTY

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the Agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income and business positions.

CATEGORY 4

Persons in this category shall disclose all interests in the following areas:

- A. Any financial interest or business position the employee or his/her immediate family may have in any commercial enterprise involved in the buying or selling of objects or services related to the collections, exhibitions or other County funded or supported programs and activities of the Museum. This includes not only art dealers but also business entities concerned with the restoration, framing, graphics, printing, reproduction, insurance, packing or transporting works of art, film processing, slide production or distribution, or art book publication or vending, etc.
- B. Any consultants and employees or his/her immediate family hold on a regular fee basis for a commercial gallery or any business entity of the type specified in Paragraph A above.
- C. Financial interest in any collection or work of art considered for exhibition in the Museum.
- D. Financial interest in any collection or work of art considered for acquisition with County funds for the Museum or any other County department.
- E. Any trusteeship or directorship of entities having objectives related to Museum projects.

MUSEUM OF ART, LOS ANGELES COUNTY

EXHIBIT "A" (CONTINUED)

CATEGORY 5

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interests shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

MUSEUM OF ART, LOS ANGELES COUNTY

EXHIBIT "B"

Designated Positions

Disclosure Categories

Director	1, 2, 3
Chief Deputy Director	1, 2, 3
Deputy Director, Facilities Services (Vacant Position)	4
Deputy Director, Curatorial Services	4
Chief, Conservation Center	4
Consultant	5

EFFECTIVE:

Conflict of Interest Code
of the

WHITTIER AREA SCHOOLS' INSURANCE AUTHORITY

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

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WHITTIER AREA SCHOOLS' INSURANCE AUTHORITY

EXHIBIT "A"

CATEGORY 1

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WHITTIER AREA SCHOOLS' INSURANCE AUTHORITY

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board of Directors	1, 4
Alternates	1, 4
Consultant	5

EFFECTIVE:

